



# Franklin Township Education Foundation Grant Agreement for ALL Grant Requests SPRING 2022 FTEF GRANT PROGRAM

**PLEASE COMPLETE YOUR GRANT APPLICATION ON-LINE via [www.MyFTEF.org](http://www.MyFTEF.org)**

## Franklin Township Education Foundation Grant Agreement

- ▶ The Recipient accepts and agrees to comply with the following grant conditions:
- ▶ Grant funds shall be used solely for the purposes indicated in the project proposal approved by the Foundation.
- ▶ Proposed fiscal or program changes must be submitted in writing by the recipient for the written approval of the Franklin Township Education Foundation.
- ▶ Recipient agrees to maintain records, demonstrate fiscal responsibility and to secure written receipts, if applicable, to assure proper disbursement of project grant funds.
- ▶ **Recipient will submit a final report, including accomplishments, evaluation and financial accounting one month after the completion of the project or one month after the end of the semester.**
- ▶ The recipient agrees to include in any promotion, publicity or printed programs the following credit line: "With the support of the Franklin Township Education Foundation." Verbal credit may be given. By making the grant, the FTEF assumes no obligation to provide other or future support for the project.
- ▶ The Foundation may, at its expense, monitor and conduct an evaluation of project activities, which may include visits by representatives of the Foundation to observe the program procedures and operations and to discuss the program with the recipient.
- ▶ Equipment or materials purchased with the Foundation's funds become the property of FTCS and remain with the teacher, as long as they remained employed by FTCS. Materials developed by individuals will belong to those individuals with the understanding that the materials may be copied for use by other teachers.
- ▶ Any portion of the grant unexpended at the completion of the project or at the end of the grant period shall be repaid to the Foundation within 15 days unless the Foundation shall approve, in writing, a written request for the recipient for an extension of the grant period.
- ▶ After entering into a Grant Agreement, it is possible that circumstances will arise which will lead the Foundation to conclude that an unpaid grant should not be disbursed. This grant may be terminated at the discretion of the Foundation on thirty (30) days written notice in whole or in part, after consultation with the recipient.
- ▶ The grant recipient shall indemnify and hold the Foundation harmless from and against any and all claims, causes of action, liability, damages, loss or expense, including reasonable attorney's fees, rising or alleged to have arisen out of actions or omission of the recipient in the performance of this agreement.
- ▶ Parties having read and understanding the foregoing terms of the Grant Agreement do by their respective signature dated below hereby agree to the terms thereof. Your building Principal Must sign the AGREEMENT, as well.

**Grant Recipient** - (Primary person responsible for the final report)

**FTEF Representative** - President/Executive Director

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

BUILDING PRINCIPAL SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**REMEMBER to attach  
your signed  
Agreement to your  
Grant Request**

**Grant Deadline - March 14, 2022 (Midnight)**  
**Submit your SIGNED GRANT AGREEMENT**  
**with your Grant Request**  
**(Google Form)**

**FTEF GRANT #:**  
**RECEIVED:**